

PARENT REGISTRATION CHECKLIST FOR NEW STUDENTS TO THE DISTRICT. STUDENTS CANNOT BE REGISTERED WITHOUT THE FOLLOWING ITEMS:

PROOF OF RESIDENCE – One of the following must be submitted:

- Current Utility Bill (Gas, Electric, Water) with name and address. Disconnect notices will not be accepted.
- Title Papers
- Purchase Contract
- Lease/Rental Agreement (must be on letterhead of rental company)

NOTARIZED STATEMENT (if student not living in parent's home)

IMMUNIZATION RECORDS

To comply with Arizona State Law these immunizations are required for school attendance:

Minimum requirements: MMR (2); DPT (5); Tdap within the last 5 years; Polio (4); Hep B (3).

CHILDREN WHO RECEIVE VARICELLA VACCINE BEGINNING AT 13+ YEARS OF AGE NEED TWO DOSES, SPACED AT LEAST 4 WEEKS APART. CHILDREN WHO RECEIVED VARICELLA VACCINE AT 1-12 YEARS OF AGE NEED JUST ONE DOSE. Document signed by physician, physicians' office, health provider, or former school record with signature will be acceptable.

BIRTH CERTIFICATE (STATE CERTIFIED) – All students must have a Birth Certificate on file. If the birth certificate is lacking upon day of registration a copy must be submitted **within thirty (30) days**. No student may participate in AIA activities without a birth certificate on record.

UNOFFICIAL TRANSCRIPTS, DISCIPLINE AND ATTENDANCE RECORDS

WITHDRAWAL PAPERS – Students need official withdrawal documents and transfer grades if enrolling during the school year. Failure to provide transfer grades may result in a loss of credit. Student must receive credits at the semester for enrollment.

AIMS TEST RESULTS: (10TH – 12TH graders AZ schools)

LEGAL GUARDIANSHIP OR CUSTODY PAPERS – One of the following must be submitted:

- Current, Valid Court Order
- Arizona Court Appointed Guardianship Papers
- Documentation from Superior Court of Arizona showing the pending court date for Guardianship hearing. Final papers must be provided within week of the hearing date.

SPECIAL EDUCATION STUDENTS

- Current copy of IEP and current psychological report

CHANDLER HIGH REGISTRATION PACKET

- Enrollment form
- Home Language preference questionnaire
- Emergency form

Please be prepared to present these items. If the registrar's office is asked to request that the information be faxed from the previous school, your registration process may be delayed.

Thank you for taking an active role in your student's education.