



Casteel High School

Grades 7-12

Courage - Character - Commitment

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3:00pm

Classroom: A22

Phone: (480) 424-8152

Office Hours: W/F 2:30pm –

Course Description

English 12 will focus upon British/World Literature in addition to emphasizing rhetoric and composition with a focus on writing and understanding writing as a process. Establishing effective college level writing strategies through various writing assessments will also be explored throughout the year. In addition, there will be fiction and non-fiction read each quarter that will serve to help influence writing topics and provide analytical discussion.

Required Materials

Course Textbooks:

- *British and World Literature, My Perspectives, 2017* Classroom

Supplies:

- A three-ring binder with folders and notebook paper
- Pencils
- Pens, blue or black ink only
- Highlighters

Course Work

Weekly—Each week will consist of completing formative assessments that will help students learn the necessary skills to strengthen their writing and build upon those skills until they are asked to complete a summative assessment. Furthermore, students can expect to read various selections of literature and devote time to vocabulary, grammar, punctuation, sentence structure, etc.

Quarterly—Students can expect to work on summative assessments that will come in the form of various essays and projects. These assignments/assessments will provide students the opportunity to better understand their ability to write and how they can continue to improve their skills.

Each semester—A final examination will be given that assesses the cumulative skill development acquired throughout the semester.

Grading Scale

- The English Department grades on a 40-40-20 scale each semester.

For example: Quarter 1's average will contribute 40% of the grade, Quarter 2's average will contribute 40%, and the final exam will contribute 20%.

100-90% = A

89-80% = B

79-70% = C

69-60% = D

59-00% = F

Assignments

- Any assignments that are considered formative assessments will be weighted at 40%
- Any assignments that are considered summative assessments will be weight at 60%

Website and Absent Work

- An overview of what was completed in class will be posted on Google Classroom each day. If you are absent or unable to attend either digitally or in person, it is your responsibility to find out what you missed that day. Please refer to Google Classroom and/or access Infinite Campus to identify missing work.

Submitting Assignments: Assignments will be completed in person and digitally via Google Classroom, unless otherwise noted. When utilizing Google Classroom, you must type your assignments and then add/upload it as an attachment to the assignment module. Again, be sure to keep copies of all your work. You should submit your work in a standard typeface and size. Please use either 12 Times New Roman or 12 Arial in all Word documents.

Late Work and Cheating/Plagiarism

- All assignments have a specific due date
- Any work not turned in on that specific due date will incur a penalty
- A 10% penalty will be incurred for each day the assignment remains missing (1st week)
- A 50% penalty will be incurred if the assignment is turned in the 2nd week it is missing
- No late work will be accepted beyond the 2nd week of the assigned due date
- No late work will be accepted during final exams
- Extra credit will not be offered

Cheating on homework, essays, projects, tests, quizzes, etc. will both result in a zero and not be allowed to be retaken. Cheating is considered as any of the following:

- Copying answers from another student's paper during a test or quiz
- Use of any type of notes during a closed-book test or quiz
- Having someone else do the work for you, either in or out of class
- Copying another student's work, either entirely or in part

BOTH PARTIES, the person who copied the work and the person who allowed the person to copy, will receive the consequences listed below:

- Student/teacher conference
- A zero for the assignment
- A second offense will result in a parent phone call and a discipline referral.

Plagiarism is defined in the student handbook as "copying the work of another person and submitting it as your own, obtaining unauthorized or undocumented material from the Internet or other sources, or securing teacher materials or work in a dishonest way are all considered cheating." Copying from any source, including the Internet, without giving the source proper credit, is also considered cheating. To avoid plagiarism:

- Put anything that is obtained from any source in quotation marks followed by the proper citation.
- All paraphrasing must be followed by a citation giving the source credit.
- Any ideas from another source that are not common knowledge must be followed by a citation.

Attendance and Tardy Policy

Pursuant to Arizona Revised Statute - ARS 15-802/15-803, students who exceed an absentee rate of 10% are considered truant, even if the absences are excused. A student who accrues 10 or more absences – even though they may be excused – will result in notification to the district truancy officer who may require that all future absences be validated by a doctor's excuse.

- Absences are absences. Whether unexcused or excused, students are out of class.
- Students may not receive credit for unexcused absences. Teacher discretion.
- Parents should call within 24 hours of a child's absence, otherwise the absence may be considered unexcused.
- A student exceeding 10 absences in a class per semester may lose credit for the class.
- Student and guardian must be notified of possible consequences after 7 absences.

Food & Drink Policy

- Gum is not allowed on campus
- Food is not allowed in my classroom
- Water is the only drink allowed in Casteel classrooms (coffee, soda, Gatorade, etc. are not allowed).

Cell Phones and other Electronic Devices

- Cell phones and/or other electronic devices need to be silenced and put away before the start of class
- Disciplinary action from administration may be a result of refusing to abide by this request

Classroom Rules and Expectations

- Student is in their seat prepared to learn when the bell rings—indicated by having writing materials out and their cell phone silenced and put away.
- Student is respectful to the teacher and classmates.
- Student has all of the necessary and required supplies.
- Student is expected to check Google Classroom for late/absent work and to initiate communication with the teacher about missing work whenever they are not present for class.

Conduct

- You are expected to treat your instructor and your fellow classmates with respect. In all correspondence whether communicating in person or online, you should show respect for the viewpoints of others who may disagree with you or see things from a different perspective. Criticizing, ridiculing, insulting, or belittling others will not be accepted. Keep in mind that electronic communications do not have the advantage of nonverbal cues that are so much a part of interpersonal communication. Humor or satire can sometimes be misinterpreted in strictly electronic communication forums. Please see the student handbook and code of conduct for more details. In addition, understand that these rules of conduct apply to both the digital classroom and physical classroom. Failure to follow these rules of conduct may result in disciplinary action and/or a deduction of points.

Course Content

- Please remember that while this a Senior English course and there will be a focus upon literature and the writing process, there are going to be various mediums that are utilized throughout the school year to help expand and better one's understanding of the curriculum and skills being taught; as a result, there is always the possibility that students may encounter mature subject matter. For example, students will be expected to read sample essays and literary selections, watch video clips, listen to audio recordings such as podcasts, etc. Thus, by enrolling in this class and signing this syllabus, you are aware that such supplemental materials may be used to help improve upon the curriculum and skills being taught. Furthermore, if there is ever an issue, please reach out to me to see whether an alternative option is available.

Course adjustments

- This syllabus and course outline may be adjusted to better meet the needs of the students enrolled. Students will be notified of any changes as they occur.

English 12 Syllabus Receipt

Please sign, date, and return the following receipt to acknowledge that you have been informed of the classroom procedures and learning requirements for this course. Thank you.

Student Name, **Printed**

Period

Student Signature

Date

Parent/Guardian Name, **Printed**

Parent/Guardian Signature

Date