

Pre-Algebra

Contact

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Required Textbook:

Upon return back to the classroom, students will be given a workbook that they will be responsible for the entire year. They will need to bring the book every day to school. Students will also have access to the same workbook online. If students lose their workbooks, they may purchase one in the book store for \$10.

Attendance and Tardy Policy:

Attendance online is explained in a video in the google classroom. Absences are limited to 10 class periods per semester (CCHS policy). If you need to miss an exam, make prior arrangements with the teacher. There will be NO make-ups until the absence is officially excused.

When the absence is excused, the STUDENT will be responsible for communicating with the teacher to receive make-up work, INCLUDING exams.

The following tardy policy will be enforced:

1. Reminder of the tardy policy
2. Lunch detention and a parent contact.
3. A referral, a parent phone call home, and three days lunch detention.

Late Work Policy:

Students will be responsible for turning all assignments on time. If students fail to accomplish this, they may turn in the work for late credit. The students will **ONLY HAVE ONE WEEK** to turn in late work from the date it was due to earn up to full credit.

For example, if a homework assignment was due May 7th, the student will have until May 14th to turn in the assignment to receive full credit.

Any submissions after the one-week mark will only be accepted for a maximum of **50%**.

Grading:

Grades are entered with the following weights.

Homework/Practice work:

40% of the overall grade

Assessments:

60% of the overall grade

Tests: 35%

Quizzes: 25%

Office Hours:

Office hours will be held online through google teams until further notice.

Be sure to check the google classroom stream for updates with tutoring sessions for each week.

Please remember these hours are for ALL my students and are not a one on one tutoring session. Tutoring sessions may become busier during quizzing and testing time.

Grading Scale:

100% -90%	A
89% -80%	B
79% -70%	C
69% -60%	D
59% - below	F

Calculator Policy:

Students are expected to have a scientific calculator for all tests and quizzes; a graphing calculator is not necessary for this course. Phone calculators will not be acceptable due to the no phones in class policy.

Make-Up Work Policy:

Students who are absent will be responsible for communicating with the teacher what assignments and notes they need to make-up. Students will have the same number of days they were absent to complete their make-up work.

For example, if a student was absent for three days, they will have only three days to make up the work. This DOES NOT include weekends, school days only.

Tests and Quizzes:

Quizzes: Quizzes will be held every other Friday. Quizzes will include problems from previous notes and homework assignments. Quizzes will be **25%** of the students' overall grade.

Quiz Corrections: Students are able to complete quiz corrections. They are only allowed to do these corrections during the scheduled tutoring hours. Students can earn up to **half credit back** on the quizzes.

For example, if a student missed two points, they may complete quiz corrections to earn half the points back, one point.

Tests: Tests will be **35%** of students' overall grade. There will be a chapter test at the end of each chapter. Students will know when the test will be held **AT LEAST** one week in advance of the assigned testing date. Study guides will **NOT** be provided. Rather, a list of practice problems from student workbooks can be given to students upon request.

Testing Retakes:

Students can only retake a test if they received a score of 75% or lower. When students retake a test, they can only score up to a 75%. **NO HIGHER.**

Students will **ONLY** be eligible for testing retakes if they have all homework assignments turned in for the chapter covered on the test.

Students are able to retake **ONE** test per quarter, there are usually two tests per quarter. Retaking a test is **OPTIONAL** but encouraged. The better of the two scores will be recorded in the gradebook, retaking an exam **cannot** damage a students' grade.

Supplies:

- Pencil
- Math specific textbook
- Agenda
- Calculator (Ti-84- preferred)
- Colored pencils/ crayons
- Glue/tape
- Scissors