

# Sample Open Enrollment Documents

## GRADES

↓ School Name

<b>Sossaman Middle School</b> Daniel Fox, Principal 18655 Jacaranda Bl Queen Creek, AZ 85142		Higley Unified School District <b>Current School Year</b> 2021-2022		Student Name: <b>Student Full Name</b>	
		Perm ID:		Grade: 08	
				Home Room:	

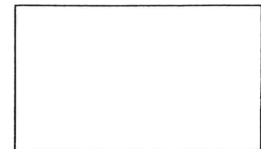
### Grade Detail

Period	Course ID	Course Title	Sem	Teacher	Absen	Tardy
1	MSFL951A	Spanish II	A	Hallock,		
2	MSMA823	Honors Geometry	A	Quell,		
Comment(s)		Excellent Student				
3	MSSC811A	Fundamentals of	A	Ruot,		
4	MSLA801A	English 8	A	Mullen,		
Comment(s)		Excellent Student Good Attendance/Behavior in Class Shows Extra Effort				
5	MSAR911	Drawing and Painting	A	Rallison,		
Comment(s)		Excellent Student				
6	MSSS801A	Social Studies 8	A	Paap,		
Comment(s)		Excellent Student Good Attendance/Behavior in Class Good Participation in Class				

GPA						
Grade Legend	A = 90%-100%	B = 80%-89%	C = 70%-79%	D = 60%-69%	F = 0%-59%	P = Pass
	IP = Incomplete Passing	I = Incomplete	NC = No Credit	WAI = Waiver	RPT = Repeated Class	AU = Audit
	TO = Test Out	IF = Incomplete Failing	WP = Withdrawn Passing	WF = Withdrawn Failing	W = Withdrawn - No Info	1 = Below Grade Level
	2 = Approaching Benchmark	3 = Meets Benchmark	4 = Above Benchmark	NP = Not Progressing		



Higley Unified School District  
 18655 Jacaranda Bl  
 Queen Creek, AZ 85142



# Sample Open Enrollment Documents

## ATTENDANCE



Sossaman Middle School

Period Student Attendance Profile

Year: 2021-2022

Report: ATP201

School Name

current school year

### Student Information

Student Name <b>Student Full Name</b>	Sis Number	Gender	Grade 08	Home Address	
Last Name Goes By	Nick Name	Birth Date			
Phone	Home Language	Ethnicity	Enter Date	Leave Date	

### Custodial Information

Father	Phone Type	Phone	Extension	
Mother	Phone Type	Phone	Extension	

### Attendance By Period

Date	0	1	2	3	4	5	6	7	8	9	10	11	12
11/15/2021 (A) (Reg)	N/S	Uex	-	-	-	-	N/I						
12/10/2021 (A) (Reg)	N/S	Vac	Vac	Vac	Vac	Vac	N/I						
Total	0	2	1	1	1	1	0	0	0	0	0	0	0

Total Attendance Counts

### All Day Reason Code Totals

Vac = 1.00

Daily Reason Code Total = 1.00

### Period Type Totals

EXC = 6

UNE = 1

Period Reason Type Total = 7

### Period Reason Code Totals

Uex = 1

Vac = 6

Period Reason Code Total = 7

### Attendance Legend

Uex = Absent-Unexc Vac = Vacation



# Sample Open Enrollment Documents



## Sossaman Middle School Student Discipline Profile

→ School Name

## DISCIPLINE

Year: 2021-2022

Report: IDS201

← current school year

Version 1

### Student Information

Student Name <b>Student Full Name</b>	Perm ID	Gender	Grade <b>08</b>	Address	
Last Name Goes By	Nick Name	Birth Date			
Phone	Home Language	Resolved Race/Ethnicity		Enter Date	Leave Date

### Custodial Information

Father	Phone Type	Phone	Extension	
Mother	Phone Type	Phone	Extension	

**Wrigley**  
1/10/22

} Office Staff member signature & date

OR →  
See Version 2

# Sample Open Enrollment Documents

## DISCIPLINE Version 2



BASIS™  
Chandler

← School  
Name

January 3<sup>rd</sup>, 2022

← Date

To Whom It May Concern,

↓ Identify student by full name.

This letter is to indicate that **STUDENT NAME** a student at BASIS Chandler in the 8<sup>th</sup> grade, has no disciplinary infractions. **NAME** has been with BASIS Chandler since the 2016 – 2017 school year and is in good standing.

If any further information is needed or you have any questions please feel free to contact me.

Best,

**Wonglow**

← Office staff signature

Office Staff Signature + Title

← Office Staff Title

Director of Student Affairs | Upper School Program

BASIS Chandler

4825 South Arizona Avenue

Chandler, AZ 85248

P (480) 907 6072

} School  
contact info

You need to provide either version 1 discipline report OR version 2. You do not need to provide both versions of the discipline report.