

Student Violence, Harassment, Intimidation, Bullying Reporting Guidelines

Reporting Person

STUDENT
experiences or reports a Bullying, Harassment or Intimidation incident as the target or witness.

PARENT
reports an incident of Bullying, Harassment or Intimidation to any school personnel.

STAFF MEMBER
observes Bullying, Harassment or Intimidation incident or receives a report of alleged Bullying, Harassment or Intimidation.

J-2000 A.R.S. 15-341

Students provided with a written copy of rights, protections and services available for alleged targets of bullying, harassment or intimidation at the beginning of their school year.

Process & Procedure

Provide alleged target a written copy of rights, protections and services available for alleged targets of bullying, harassment or intimidation.

Conduct a thorough investigation of the incident and do the following:

Assign appropriate consequences based on investigation.

Provide Conclusion Letter to alleged target along with Parent Resources.

Reporting person is provided a *Bullying, Harassment or Intimidation Incident Report Form* to complete and submit to School Administrator

(When / If Appropriate)

Provide staff training, address any gaps in safety and supervision – increase prevention and education school-wide.

Action Plan - identify programs, resources, materials.

Provide protections and services for alleged targets.