



CASTEEL HIGH SCHOOL

Courage - Character - Commitment

2024-25 Athletic Clearance Process - Junior High and High School Athletes

Casteel High School uses [Aktivate.com](https://www.aktivatemy.com) for all athletic clearance. You may go directly to the website to begin the clearance process. Step-by-step instructions for the [Aktivate.com](https://www.aktivatemy.com) site are on the back of this page.

Most of the information needed will be submitted online. The forms you will need to print and complete are the following:

1. 15.7A - AIA Annual Pre-Participation Physical Exam (5 pages - Student/Parent/Physician must sign)
2. 15.7B - AIA Annual Pre-Participation Physical Evaluation (1 page – Physician must sign)
3. 15.7C - AIA MTBI/Concussion Form
4. 15.7D - AIA Consent to Treat Form
5. Brainbook Completion Certificate (HIGH SCHOOL ONLY – required once during high school career)
6. Opioid Completion Certificate (HIGH SCHOOL ONLY – required once during high school career)

After these forms have been completed, they must be uploaded to your account on the [Aktivate.com](https://www.aktivatemy.com) website.

Junior High Sports

1st Quarter: Wrestling, Baseball, Girls Volleyball, Cheer

2nd Quarter: Boys Basketball, Softball, Cross Country, Tennis

3rd Quarter: Girls Basketball, Boys Soccer, Flag Football

4th Quarter: Girls Soccer, Boys Volleyball, Track

High School Sports

Fall: Badminton (W), Cross Country (M/W) Football, Golf (M/W), Freshman Tennis (M/W), Swim & Dive (M/W), Volleyball (W), Cheer/Pom

Winter: Basketball (M/W), Soccer (M/W), Wrestling (M/W)

Spring: Baseball, Beach Volleyball (W), Softball, Tennis (M/W), Track (M/W), Volleyball (M)

Full Year: Cheer, Pom, Unified Sports (Flag Football, Basketball, Track, Soccer)

Questions regarding the [Aktivate.com](https://www.aktivatemy.com) website must be directed to Aktivite technical support: support@aktivatemy.com. Many questions can be answered by clicking on the “Need Help?” icon on the left side of the page.

If you have questions regarding Casteel Athletic policies and procedures, please send an email to: moylan.rae@cusd80.com.

If you do not already have an account

1. Go to aktivite.com
2. Click **Login**
3. Then click **Create Account**
4. Fill out all of the information
5. Click **Submit** when finished.

Your account is now created, you will need to complete a registration for your athletes next. After you have completed this step, move on to the next section.

If you already have an account

1. Go to aktivite.com
2. Click **Login**
3. Log in with your email/username and password.
4. Open on the Parent Portal by clicking **Click here to start/complete athlete registrations**
5. Click on **Start/Complete Registrations**. This is on the left-hand side of the screen under the section "what would you like to do?"
6. select **Click Here to Start New Registration**.
7. Click **Select School**
8. Select your school from the list of previously registered schools OR search for your school at the bottom using the state filter and the search bar.
9. Click **Select Athlete**
10. Select an existing athlete and then **Use the selected Athlete** OR Select **Add New Athlete**.
11. Click **Select Year/Sport**
12. Select what academic year your athlete will participate in
13. Select a sport for your athlete and click **Submit**
14. Please review the information carefully before submitting it. Once you have reviewed the information click **I have selected the correct information**

You have now created a registration! Depending on the school, there may be a few additional steps here. Continue to click and complete the red or yellow bars as they appear on the page until you reach the Registration Checklist.

Registration Checklist

This is where documents will be read and agreed to, legally binding E-Signatures will be completed, physicals will be uploaded, and fees can be paid. Once this section is complete, the registration is complete. Any requirements here that require the parent to upload a document will also require that the school's athletic administration approve the document, so please do not be alarmed if the status is Pending School Approval. Your registration is complete once all items on the checklist have been completed.

Additional Athletes: If you have additional student-athletes to register, you can start a new registration and add them as an athlete. **You do not need to create another login for additional athletes.** Once you add them, they will be available to select next time.