## How to Sign Up for the Carpool Directory

All families of ACP Middle School students that are interested in carpooling may utilize our online carpool directory. All users need to be registered as a user on Schoolwires to be able to access carpool information. Parents that do not already have a username and password for the district website (Schoolwires) may set-up a username and password by clicking on REGISTER located in the bottom right-hand corner of our website to create an account.

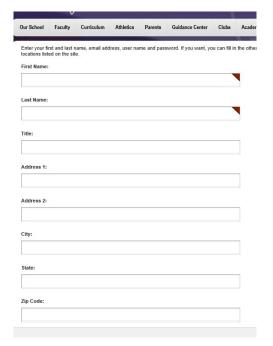


old. Your birth date information is collected only to validate your age and is not stored

Enter your birth date and click submit.

Example: 04/05/1975

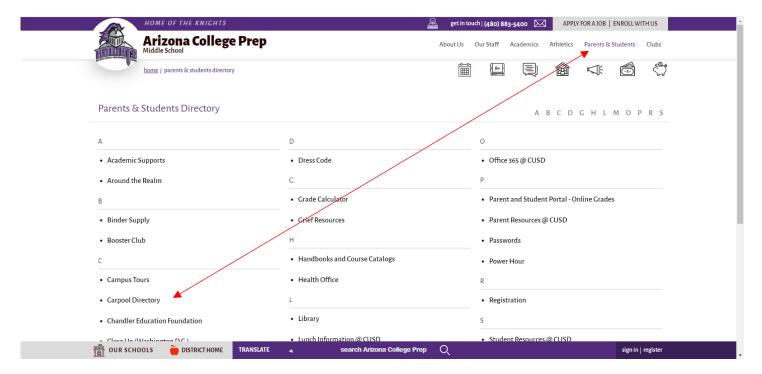
Submit



When registering in Schoolwires as a web page user, you will need to enter your date of birth to verify that you are over the age of 18 as a user.

In addition, you will need to complete all the following fields to create a username and password and agree to the SCHOOLWIRES TERMS OF USE.

Once a Schoolwires user account has been established, parents may complete the carpool registration form by going to the > Parents Tab > Carpool Directory> Carpool Registration Form.



Please list the phone number and email address for the parent / guardian that is the main contact. Do not enter a student's contact information.



Note: After 72 hours, parents may "Sign In" to Schoolwires and then they will be able to see information relating to other users interested in carpooling.

## TIPS FOR SEARCHING THE DIRECTORY

It is recommended that you limit the search criteria information when searching the directory in order to yield the highest number of results. Searching with no parameters or only listing the zip code will yield the best results.

