



Navarre PTO Minutes

General Meeting- April 18, 2024 - 3:30pm- Library

Meeting was called to order at 3:28pm by Brigit Mendoza, PTO President

Meeting was attended by the following board members: Brigit Mendoza, Erin Fries, Jenna Hamilton, Pamela Rodriguez-Pena, Jullie McCullough, Sarah Johnson and Amy Meskill. Please see attached sign-in sheet for others in attendance.

President's Welcome-

Thank you for supporting all of our events this year

Principal's Report-

A big thank you to this year's PTO

Approval of Minutes- *last meeting, 1/25/24*

Brigit asked for a motion to approve the minutes from 1/25/24

Mrs. Carpenter motioned to approve the minutes

Mrs. Whitlark seconded the motion

Minutes approved

Vote in New PTO Board- *See attached bios for new PTO members*

We are sad to see Sarah and Julie leave next school year

We have a new board member who will be joining for next school year, Denise Vallas

Brigit asked for a motion to approve the 2024-2025 PTO board as presented (see attached)

Mrs. Carpenter motioned to approve the 2024-2025 PTO Board

Mrs. Niederer seconded the motion

2024-2025 PTO Board approved

Squawk Dash Update-

- o Squawk Dash raised a total of \$25,329 (Sponsorships \$4,270, Cash/Check \$987, Living Tree \$20,072)
- o We liked having the event on the main field to keep everyone together
- o Discuss teacher reports for 2025, moving to M/W/F updates
 - Thank you to Erin for running all of the reports for this year's Squawk Dash
 - Erin explained that daily reports are incredibly time consuming, so next year reports will be available on M/W/F
 - Erin asked if there anything else that teachers would like to see reported
 - The teachers who were present said that the reports were helpful, that they used them and they did not need any additional information. They also said thank you to the PTO for another great Squawk Dash.
 - PTO understands that the Living Tree platform does not provide all of the details that other platforms do, but they take the lowest % of our earnings. This is why we choose to keep everything in house.
 - Brigit asked if there was anything else that we should consider next year and asked for feedback for new obstacle ideas. Need to keep in mind that we need the obstacles to run themselves because we can't rely on having enough volunteers to help.

□ **Financial Report-**

- There is \$3,257.00 in grade level reimbursements, please submit no later than 5/17/24
Every grade level should have received a breakdown of their current spendings and what is still available to them for the remainder of this year.

Income since 2/1/24

Fry's Rewards \$422
Peter Piper Pizza Restaurant Night \$665
Mod Pizza Restaurant Night \$226
Topgolf Tickets Sold \$3,104
Winter Dance Tickets \$1,958
Squawk Dash \$18,118.32 (see below)

Expenses since 2/1/24

Paid AR Fee \$2,436
Winter Dance Expenses \$1,367
Classroom/Specials Enhancements \$2,794
Deposit on Accessible Swings \$2,500
Science Camp Buses \$1,071
Topgolf Payment \$1,811

Squawk Dash Breakdown:

Sponsorships \$4,270
Checks/Cash Donations \$987
Living Tree Donations \$20,072

Prizes \$817
Bounce House \$1,951
T-Shirts \$3,585
Class Incentives \$212
Supplies \$645

- All line items on the financial report with an * denotes final amounts, Erin does not anticipate these numbers to change
- The accessible swings have shipped
- Topgolf is a break even event for Navarrete, no profit

□ **Back to School Event-**

- Will be Bingo Night on Friday, August 2nd from 5:30 – 7:30pm! Please sign up and be a “celebrity caller” as the kiddos LOVE to see you!

□ **Open Discussion-**

There was some discussion about other ways that PTO should look to spend money next year

- Online subscriptions: Brain Pop, Love Brain, Raz Kids, etc. More research needs to be done.
- PTO can continue to reimburse teachers for items that they purchase through TPT
- A TPT subscription would not be approved. Vanessa explained that it's something that District would not support.

Next year's calendar is finalized, except for Restaurant Nights

Meeting adjourned at 3:47pm by Brigit Mendoza, PTO President

Meeting minutes recorded by Jenna Hamilton, PTO Secretary



PTO Bios - 2024

Brigit Mendoza, President

Hi! My name is Brigit Mendoza, and I am running for my second term as PTO President. I have been a board member for the last four years. I was born and raised in Southern California, but now Arizona has my heart! I'm married to the love of my life, John, and we have two amazing kids- Olivia will be in the 5th grade, and Benjamin will finally be in kindergarten (he has been waiting a long time to be a Nighthawk)!

I have worked in the field of healthcare since 2003, and my background is in Radiology. I have a Master's in Management degree and I work remotely for Loma Linda University as a Professor and Program Director. We love living in Sun Groves, and the community feeling at Navarrete. I'm so excited to start another year and plan some fun events for this fantastic school!

Erin Fries, Treasurer

My name is Erin Fries and I am running for PTO Treasurer for the sixth year. I am an Arizona native and graduated from NAU in 2002 with a BSBA with an emphasis in Finance. I left the Insurance Industry as a Financial Specialist after 15 years to spend some much-needed time with my kids.

My husband Jeff and I have lived in Sun Groves since 2012. I have three kids; Marlee (Sophomore at Basha), Avery (8th grade at Payne), and Grayson (4th grade at Navarrete). I am very active with Girl Scouts, Cub Scouts, and Treasurer for the Basha Choir Boosters. I've enjoyed volunteering over the years and being involved in several PTO events. I look forward to being a part of the great Navarrete community again next year.

Jenna Hamilton, Secretary

Hi! My name is Jenna Hamilton. I moved to Arizona in 2005 to attend Arizona State University where I earned Bachelor's degrees in Special Education and Elementary Education with a minor in Family and Human Development. While attending ASU I worked for an organization that provided services and programming for disabled children and their families. I also volunteered for the organization's non-profit and spent several years serving on their Board as Secretary, where I organized fundraisers, community events and an annual 3-day camp for disabled campers and their families.

My husband and I have two children. Henry will be in 3rd grade and James will be in 1st grade. This is my second year on the PTO board and I am looking forward to helping create an inclusive community for all Nighthawks and their families.



PTO Bios - 2024

Pamela Rodriguez-Pena, Board Member

Hi my name is Pamela Rodriguez-Pena. I'm a native of Arizona. I grew up in Mesa and attended Mesa public schools. I graduated from Mesa High School in 2001. I moved to Chandler 11 years ago and love living here in Sun Groves. I don't have any children of my own but I am raising my niece Charli who will be in 6th grade. This will be my fourth year as a PTO Board member. I'm looking forward to continuing making Navarrete a warm and welcoming school as it has been for my family.

Amy Landrey Meskill

Hi there! My name is Amy Landrey Meskill. I am married to my high school sweetheart, Jade, and we have five amazing kids- two at NAU: Jade will be a Senior and Ridley will be a Freshman, one at Casteel: Landrey in 9th grade, and two at Navarrete: Dixon in 6th grade and Eisley in 4th grade. All of my children have attended Navarrete...it's just that wonderful!

I am an Arizona native, educated in Chandler schools and graduated from Chandler High School. I have my BS in Education from Northern Arizona University and my Masters Degree in Bilingual Education. I taught first grade for 14 years here in the Chandler School District before deciding to spend some time at home. I've enjoyed my time volunteering here at Navarrete as my children have grown and I've loved serving as the Art Masterpiece coordinator here for the last seven years. I am looking forward to helping out and continuing to make Navarrete a warm, welcoming, supportive place for our students, staff, and school community.

NEW PTO BOARD MEMBERS:

Denise Vallas

Hi! My name is Denise Vallas. I am a mother to two energetic boys. Roman will be in 4th grade, and Xavien will be in kindergarten. This will be my first year as a PTO board member and I am so grateful to be a part of the Nighthawk team. I am originally from San Diego California, with a background in medical and healthcare.

Our family moved to Arizona about 5 years ago and it is one of the best decisions we have ever made. I am looking forward to helping create a fun, eventful, and memorable year for our Navarrete community.

Navarrete Elementary PTO FY 2023

Treasurer's Report

07/01/2023 - 06/30/2024

As of 4/16/24

Contributions and Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
Restaurant Nights	\$1,744.29	-	\$1,744.29	\$2,000.00	-\$255.71
Crowdfunding					
Squawk Dash	\$26,353.79	\$8,235.47	\$18,118.32	\$24,000.00	-\$5,881.68 *
Crowdfunding Totals	\$26,353.79	-\$8,235.47	\$18,118.32	\$24,000.00	-\$5,881.68
Corporate Giveback Programs					
Fry's Rewards	\$1,901.70	-	\$1,901.70	\$2,000.00	-\$98.30
AFW Rewards	-	-	-	\$200.00	-\$200.00
Other Corp Giveback Programs	\$685.30	-	\$685.30	\$400.00	\$285.30
Corporate Giveback Programs Totals	\$2,587.00	-	\$2,587.00	\$2,600.00	-\$13.00
Contributions and Grants Totals	\$30,685.08	-\$8,235.47	\$22,449.61	\$28,600.00	-\$6,150.39
Fundraising					
	Income	Expenses	Year to Date	Net Budget	More/-Less
Book Fair	\$3,522.48	\$4,398.90	-\$876.42	-\$2,800.00	\$1,923.58
Spirit Apparel/Promo Items	\$5,675.38	\$3,382.63	\$2,292.75	\$1,500.00	\$792.75 *
Carnivals/Festivals					
Fall Ball	\$2,984.10	\$1,393.28	\$1,590.82	\$2,000.00	-\$409.18 *
Fall Ball Vendor Booths	\$431.77	-	\$431.77	\$400.00	\$31.77 *
Carnivals/Festivals Totals	\$3,415.87	-\$1,393.28	\$2,022.59	\$2,400.00	-\$377.41
Social Events					
Tears and Cheers & MTT	\$9.54	\$107.51	-\$97.97	-\$200.00	\$102.03 *
Bingo Night	\$1,239.98	\$1,443.93	-\$203.95	-	-\$203.95 *
Donuts with Grownups	-	\$650.14	-\$650.14	-\$750.00	\$99.86 *
Veteran's Day	-	\$77.56	-\$77.56	-\$100.00	\$22.44 *
Family Movie Night	\$18.74	\$564.39	-\$545.65	-\$750.00	\$204.35 *
Winter Dance	\$2,741.48	\$1,392.38	\$1,349.10	\$1,200.00	\$149.10 *
Family Picnic	-	\$10.46	-\$10.46	-\$100.00	\$89.54 *
Family Top Golf Activity	\$3,078.62	\$3,104.64	-\$26.02	-	-\$26.02
Social Events Totals	\$7,088.36	-\$7,351.01	-\$262.65	-\$700.00	\$437.35
Fundraising Totals	\$19,702.09	-\$16,525.82	\$3,176.27	\$400.00	\$2,776.27
Management & General/Operating					
	Income	Expenses	Year to Date	Net Budget	More/-Less
Office Expense					
Front Office Staff Supplies	-	\$321.79	-\$321.79	-\$300.00	-\$21.79
PTO Administrative Supplies	-	\$375.51	-\$375.51	-\$500.00	\$124.49
Office Expense Totals	-	-\$697.30	-\$697.30	-\$800.00	\$102.70

Management & General/Operating	Income	Expenses	Year to Date	Net Budget	More/-Less
Merchant Account Fees					
Bank Fees	-	\$1.00	-\$1.00	-\$100.00	\$99.00 *
Membership Fees	-	\$624.12	-\$624.12	-\$550.00	-\$74.12
Merchant Account Fees Totals	-	-\$625.12	-\$625.12	-\$650.00	\$24.88
Management & General/Operating Totals	-	-\$1,322.42	-\$1,322.42	-\$1,450.00	\$127.58
Other Program Services	Income	Expenses	Year to Date	Net Budget	More/-Less
Admin/PTO Services					
Staff Appreciation	-	\$2,183.93	-\$2,183.93	-\$5,000.00	\$2,816.07
Library Birthday Book Club	\$570.37	\$240.20	\$330.17	-\$2,000.00	\$2,330.17
Health Office	-	-	-	-\$200.00	\$200.00
Principal Discretionary Fund	\$33.50	\$1,047.96	-\$1,014.46	-\$800.00	-\$214.46
Principal Reward Fund	-	\$192.78	-\$192.78	-\$1,600.00	\$1,407.22
Science Camp Buses	-	\$1,071.20	-\$1,071.20	-\$3,000.00	\$1,928.80 *
AR Millionaire Club	-	\$264.91	-\$264.91	-\$200.00	-\$64.91
AR Fee	-	\$1,500.00	-\$1,500.00	-\$1,500.00	-
Bereavement/Celebratory/Illness	-	-	-	-\$500.00	\$500.00
Volunteer Appreciation	-	-	-	-\$200.00	\$200.00
Band Shirts	\$527.25	\$381.07	\$146.18	-	\$146.18 *
Misc Exp	\$34.43	\$78.55	-\$44.12	-\$100.00	\$55.88
Admin/PTO Services Totals	\$1,165.55	-\$6,960.60	-\$5,795.05	-\$15,100.00	\$9,304.95
Classroom Enhancements					
Kindergarten	\$67.00	-	\$67.00	-\$400.00	\$467.00
1st Grade	-	\$393.92	-\$393.92	-\$400.00	\$6.08
2nd Grade	\$253.50	\$438.24	-\$184.74	-\$400.00	\$215.26
3rd Grade	-	\$332.01	-\$332.01	-\$600.00	\$267.99
4th Grade	-	\$584.64	-\$584.64	-\$600.00	\$15.36
5th Grade	-	\$493.87	-\$493.87	-\$600.00	\$106.13
6th Grade	\$67.00	\$338.06	-\$271.06	-\$600.00	\$328.94
Special Education	-	\$182.67	-\$182.67	-\$400.00	\$217.33
Art Masterpiece	-	\$179.80	-\$179.80	-\$500.00	\$320.20
Speech & Resources	-	\$139.92	-\$139.92	-\$400.00	\$260.08
Math Specialist	\$33.50	\$133.33	-\$99.83	-\$100.00	\$0.17
Classroom Enhancements Totals	\$421.00	-\$3,216.46	-\$2,795.46	-\$5,000.00	\$2,204.54
Specials Enhancements					
Computer Lab	\$33.50	\$995.00	-\$961.50	-\$1,000.00	\$38.50
Music	-	\$985.45	-\$985.45	-\$1,000.00	\$14.55
PE Equipment	-	-	-	-\$1,000.00	\$1,000.00
Specials Enhancements Totals	\$33.50	-\$1,980.45	-\$1,946.95	-\$3,000.00	\$1,053.05

Other Program Services	Income	Expenses	Year to Date	Net Budget	More/-Less
School Enhancements					
Technology Enhancements	-	\$455.45	-\$455.45	-\$1,000.00	\$544.55
Courtyard/Playground Enhancements	-	\$4,502.38	-\$4,502.38	-\$7,000.00	\$2,497.62
School General Enhancements	\$234.82	\$1,065.37	-\$830.55	-\$3,000.00	\$2,169.45
School Enhancements Totals	\$234.82	-\$6,023.20	-\$5,788.38	-\$11,000.00	\$5,211.62
Other Program Services Totals	\$1,854.87	-\$18,180.71	-\$16,325.84	-\$34,100.00	\$17,774.16
Other Expenses					
CSB Pro-Rata Share	-	\$1,086.37	-\$1,086.37	-\$1,250.00	\$163.63 *
Other Expenses Totals	-	-\$1,086.37	-\$1,086.37	-\$1,250.00	\$163.63
Grand Totals					
	\$52,242.04	-\$45,350.79	\$6,891.25	-\$7,800.00	\$14,691.25

Bank Account Balances	07/01/2023	06/30/2024	Last reconciled	Summary for the Period	
MidFirst Checking	\$40,361.24	\$47,252.49	03/31/2024	Starting Total	\$40,361.24
Cash on Hand	-	-	Never	Income	\$52,242.04
Totals	\$40,361.24	\$47,252.49		Expenses	-\$45,350.79
				Ending Total	\$47,252.49

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by: Erin Fries Name: _____ Signature: *Erin Fries* Date: 4/17/24

* Items that are final.

PTO GENERAL MEETING SIGN-IN SHEET

DATE: 4-18-24

NAME	EMAIL
Bright Mendoza	brightlovesjohnny@gmail.com
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