

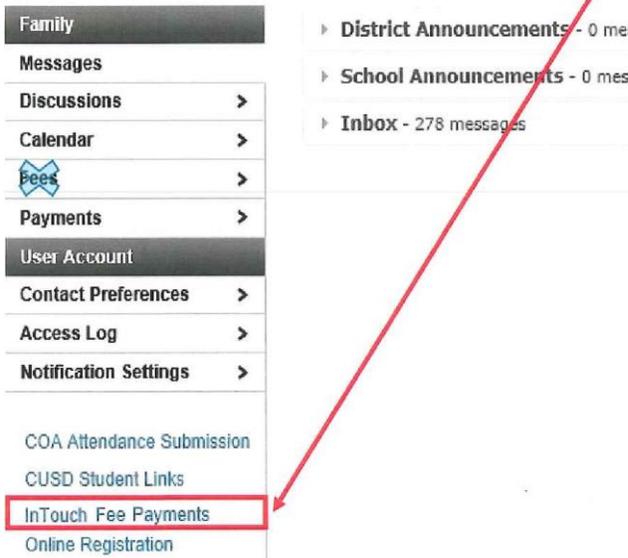
Parent Instructions for Fee Payments

If you have an Infinite Campus Parent Portal account, the screen below will displays Please enter your username and password and then click "Sign In"



NOTE: Logging in using a student ID # and password will not work. Parents must log in as a parent, using their email address to access the TouchBase link. Once logged in to Infinite Campus, you will see a link titled "InTouch Fee Payments" on the left hand side of the screen.

payments and/or to make tax credit donations .



Please click on the "InTouch Fee Payments" link

Upon clicking the InTouch Fee Payments link in Infinite Campus, look for the student for which you want to make a fee payment or donation. If your student has any outstanding fines or fees you will see a red notification window with the amount of unpaid fines/fees. Click the red "View" button to see the list of fines/fees to make a payment.

The list of your student's fines or fees will show up. If you want to pay the fees in full, click the "Pay" checkbox next to each fine or fee. If you want to make a partial payment, enter the amount you would like to pay and then click the "Pay" checkbox.

Click the blue "Pay Selected Fines/Fees" when finished.

You will now see the items in your shopping cart. To proceed to checkout, click the blue "Checkout Step 1: Additional Info" button... follow directions to complete payment.

Paying fees on the Parent Portal App will not work at this time.