

Memo

To: Perry High School Faculty

From: Yesenia Gallo, Administrative Assistant to Joe Greene

CC: Kim Metcalf, Cafeteria, PHS
Kathy Maroney, Transportation
Dr. Craig Gilbert, Secondary Ed.
Ben Lotze, Seminary
Lindsey Miller-Escafuller, Library, PHS

Date: December 2, 2020

Re: Finals Week Schedule

Below is the schedule for finals, December 16-17, 2020.

Finals Schedule – ODD: Wednesday, December 16th (Early Release - no lunch)

*0 Hour – 6:30 a.m. to 7:20 a.m.
Period 1 – 7:25 a.m. to 8:55 a.m.
Period 3 – 9:00 a.m. – 10:30 a.m.
Period 5 – 10:35 a.m. – 12:05 p.m.

Finals Schedule – EVEN: Thursday, December 17th (Early Release - no lunch)

*0 Hour – 6:30 a.m. to 7:20 a.m.
Period 2 – 7:25 a.m. to 8:55 a.m.
Period 4 – 9:00 a.m. to 10:30 a.m.
Period 6 – 10:35 a.m. to 12:05 p.m.

* **0 Hour** - You may have the final on either day or over both days; however, students must attend both days.

NO EARLY EXAMS

Per district policy, there are no early exams and no exemptions are allowed for final exams. If a student is absent during the final exam enter a '0' for the final exam and compute the semester grade accordingly. A student may arrange a time with you to take the final exam within the first two weeks of second semester.

Note: You may obtain a grade change form in the Registrar's office.

Friday, December 18th

Teacher Workday - All grades are due and must be posted by 10:00 a.m. in your Infinite Campus Grade book. **Reminder, grades are not mailed home and can be checked in the on-line IC Portal.**