



Sanborn Elementary School

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Dear Sanborn Families,

Happy New Year! With the New Year come some changes with our attendance policies that I need to share with you. The Arizona State Department of Education is cracking down on chronic absenteeism and has made it a part of the metric for figuring school letter grades in the state accountability system. They will also be including it with state report card information on each school and a school's average daily attendance percentage figures into our funding. The district has therefore added it to the Journey 2025 metrics for accountability as well as measuring progress in decreasing chronic absenteeism at school sites.

To clarify, our school hours are 8:05 a.m. - 2:40 p.m. with the tardy bell ringing at 8:10. The intention is that all students are in their seats ready to start the day by 8:10, therefore making the family's goal to arrive at school no later than 8:05 each day in order to line-up at the first bell and be ready to head to the classroom.

Our current practice has been to allow students to come into the office until 9:00 without needing a parent to sign them in through the office. **This will be changing effective Monday, January 14, 2019**

- **Students arriving after 8:15 a.m. will need to be signed-in by an adult in the office**
- **In addition, students picked up after 3 p.m. need to be signed out by an adult in the office***

Other information and reminders related to student attendance:

- Half and full day absences count when figuring if your child falls into the range of being chronically absent.
- Remember to call your child in to the attendance line no later than 8:30 a.m. when he/she is going to be absent. The 24-hour attendance message number is 480-812-7303.
- Chronic tardiness will result in the district truancy officer being involved.
- *Any student not picked up by 4:00 requires us to notify the police.
- Students cannot be dropped off prior to 7:50 a.m. as the parent drop off area and playgrounds are unsupervised prior to this time.

We appreciate your understanding and cooperation as we implement our new attendance procedures. If you have any questions or concerns, please feel free to contact me.

Caryn C. Cole