

CUSD Transportation Department
Safe Student Transportation Program
(S²TP)
Program Summary

Purpose

Under the direction of the CUSD Governing Board, the Transportation Department uses the **Safe Student Transportation Program (S²TP)** on all regular routes at all District schools.

The purpose of this program is to ensure that all students clearly understand and carry out their responsibilities for their own safety and the safety of everyone else who rides the school bus.

By properly documenting and reporting student misbehavior on school buses, S²TP has had a significant impact on improving safety and behavior on CUSD school buses.

Structure

S²TP is built on a list of Expected Student Behavior, which details what behavior rules students are required to follow, and what behaviors to avoid while using the district transportation system. A list of infractions and minimum consequences for those infractions is also included in the program.

Infractions are categorized in Level I, II or III with increasing seriousness for each higher level.

Level I infractions are those which cause delay, inconvenience or irritation, such as being consistently late to a bus stop, or loud and disruptive talking or yelling.

Level II infractions are those which show disrespect, are illegal, damaging or demeaning. They include but are not limited to such things as profanity, defiant behavior, defacing school district property or unsafe behavior of any sort.

Level III infractions are classified as extremely dangerous or damaging. Fighting, physical assault, verbal threats and tampering with safety

equipment, among others, are included in Level III.

Minimum Consequences for infractions are on a sliding scale based on the seriousness of the infraction and frequency of the student's misbehavior. A first offense of a Level I infraction for an elementary student requires a conference with the school administrator, while a second offense of a Level II infraction by a secondary student requires a 10-30 day bus suspension.

From the Superintendent: Because Level III infractions endanger all students and district employees on the bus, there will be no warnings given and no lesser consequences will be imposed for these violations.

Process

1. Student commits infraction.
2. Driver either warns student or writes Bus Incident Report.
3. Incident report is logged at Transportation and delivered to school by the Transportation Technician.
4. School administrator investigates incident and takes appropriate action, either conference and/or bus suspension.
5. Consequence is relayed back to the driver from the administrator through the technician.
6. Consequence is recorded on Transportation logs.
7. Consequence is carried out.

It is of utmost importance that these steps take place in a timely manner. Delays along the way discourage participation and understanding in all parties involved in the process.

Appeal of Suspension

A parent or guardian occasionally disagrees with a consequence imposed because of a student's choice to not follow expected student behavior.

1. All appeals must be submitted by the parent/guardian in writing. The designated administrator will review the appeal (See number 2a & 2b) and the response will be returned in writing within 5 days of the receipt of the appeal to the parent/guardian.

Note: All bus suspensions remain in place during the appeal process.

2. a. If the principal imposed the suspension, the appeal is directed to Craig Gilbert, Director of Secondary Education.

b. If the assistant principal or dean imposed the suspension, the appeal is directed to the building principal.

3. Violation of a bus suspension (e.g., student continues to ride the bus in the mornings after prohibited) will result in the lengthening of the bus suspension by the site Administrator in conjunction with Transportation Supervisor.

Note: Due to safety concerns and liability, all students who are at a morning bus stop will be picked up whether suspended or not.

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