



Notebook Construction

NOTEBOOK TOOLS

1. 1 subject NOTEBOOK with POCKETS **and** a folder. (Notebooks will not be stored in the classroom. It is your responsibility to bring to and from class.)

COVER

1. Cover page is to have your name, period and title of the class
2. Use at least 4 colors
3. Have at least 3 diagrams or pictures reflecting the course topics

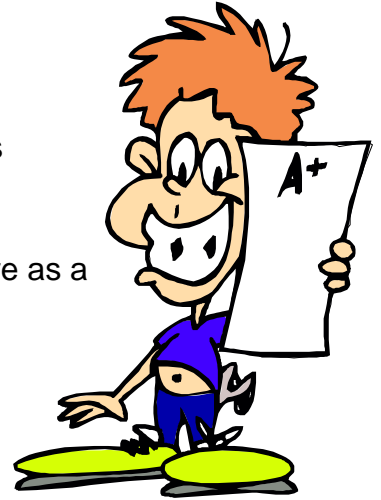
BACK COVER

To be decorated with pictures, symbols, etc. that represent who you are as a person. **MUST be school appropriate!**

DIVIDERS/TABLE OF CONTENTS

Label dividers by handwriting or typing the tabs. Keep in mind the overall presentation. Remember that each divider will be the table of contents for that section.

- Appetizer/Vocabulary Warm-up, done at the beginning of class, key terms and definitions
- Recipes/Labs copy down recipes for labs



Grading

The first time notebooks are graded, proper set-up will be checked. This is worth 40 points. 10 points for the front/back cover meeting requirements and 10 points each for the dividers being set-up correctly.

Notebooks will be graded once a month and will be worth 20 points each time. Below are the areas that you will be graded on:

- ✓ Completion (10 points)—Do you have all the necessary notes, information, activities, etc. complete?
- ✓ Organization/Neatness (10 points)—Is your notebook neat, organized and easy to use? Can you find items quickly and easily? Is it contained within the 4 sides of the notebook?

