

LIFE CONNECTIONS SYLLABUS



Arizona College Prep Erie Campus

2018-2019

Welcome to Life Connections!

The objective of this class is to give you the tools and foundations necessary to be an excellent and successful student in life. We will learn about organization, time management, study habits, computer skills, and learning styles and strategies. As we learn about these topics, you will be learning more about yourself.

How do you learn best? What is the most effective way for you to prioritize your schedule? How do you interpret teachers' expectations? By answering these questions for yourself you will begin to fill your toolbox with the equipment necessary for successful life long learning. In Life Connections, we will foster an environment of respect to each other. We will learn and succeed not just individually but corporately. We share ideas, suggestions and tools that work for us, with others so that the will be successful too. We push forward together with care and integrity. As with any course, tools will be given to you, but it is up to you to practice and use them, building your success one step at a time.

Required Materials

Please acquire the following materials as soon as possible:

1. 1- 3in. binder (used in all classes)
2. Composition Notebook
3. Loose Leaf Paper- Spiral notebook is fine
4. Pen, pencil, highlighter
5. Flash Drive- Keep in mind this can be shared between all classes.
6. Personal Planner
7. Personal copy of 7 Habits for the Highly Effective Teen by Sean Covey - This is not required but STRONGLY RECOMMENDED.

We keep moving
forward,
opening new doors
&
doing new things,
because we're
curious
&
curiosity
keeps leading us
down new paths.

Walt Disney

Where to find the 7 Habits book...

- Barnes and Noble
- Amazon
- Target
- Wal- Mart
- Local Bookstore

Technology Use



Technology will be integrated though out the majority of this class. In order to be successful you will need regular access to the following:

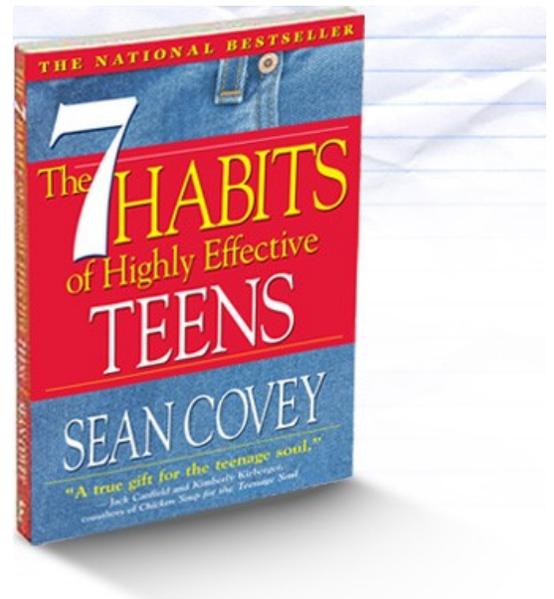
- A desktop computer, laptop, or tablet with an internet connection
- Email- either your own or your parents
- Cell Phone

You will be expected to adhere to the CUSD Technology Agreement set up by Chandler Unified School District. Please find and read that document under Parent Resources on the ACP website.

Before using technology you must ask teacher permission. Student are expected to use technology for **ACADEMIC PURPOSES** only unless the teacher has stated otherwise.

Communication

Communication with both you and your parents will take place in a number of ways including phone calls, emails, E-blasts, text message reminders and blog posts. We will discuss these more in class.



Student Objectives

Here is an outline of the topics we will be covering in Life Connections. Please note that all content is subject to change as learning and mastery may occur at a different rate that a schedule.

- **Rules and Classroom Procedures; Academic Self Assessment- a personal look at current habits**
 - **Organization, as related to classes, teachers, and personally as well as Time Management**
 - **Study Strategies and Learning Styles. These two topics will be taught to compliment each other**
 - **Examining specific strategies learning strategies such as kinesthetic, logic memory, mnemonics , aural, computer aids, etc.**
 - **Basic Computer Skills i.e. email etiquette, Word, PowerPoint, Internet**
- 7 Habits of Highly Effective Teens which includes:**
1. **Being Proactive**
 2. **Begin with the End in Mind (Goal Setting)**
 3. **Put First Things First (Prioritizing)**
 4. **Think Win- Win (Personal Mindset)**
 5. **Seek First to Understand then Be Understood (Communication)**
 6. **Synergize (Team Work)**
 7. **Sharpening the Saw (Taking Care of Yourself)**

I will...

1. Control myself.
2. Speak considerately.
3. Be where I belong on time.
4. Do my homework
5. Communicate with my teacher.
6. Follow directions the first time they are given.
7. Use my technology wisely.
8. Obey all school rules.
9. Have the required materials.

"If you take responsibility for yourself you will develop a hunger to accomplish your dreams."

-Les Brown

Academic Expectations and Policies

1. Each student is responsible for his or her own work.
2. All assignments must be turned in on time. Late assignments will not be accepted. Papers and projects, longer assignments may be turned in one-day late for a 15% reduction of credit. Late work beyond one day will not be accepted for credit. However, you are still expected to turn in the assignment. Some circumstances may be dealt with in a different manner at the teacher's discretion. I consider the work to be late if it is not turned in when I call for it in class, ***even if it is turned in the same day***. Work is considered on time if it is ready the moment it is called for.
3. Do your best work. Make sure to follow all expectations and guidelines that are given to you.
4. If you are sick or out of school, it is **your** responsibility to collect or turn in your assignment and schedule time to make up any assessments you missed. You will find any information you need on the weekly blog.
5. In addition, I will enforce all school policies. Please see the Student Handbook for any other school policies, procedures, and expectations.

Classroom Expectations

You are expected to be on time, bring all necessary materials to class, participate ***positively*** in all activities, ask questions when necessary, work to your potential, get missing assignments, complete all given tasks in a timely and efficient manner, and obey all school rules as explained in the Arizona College Prep Family Handbook. When questions arise, ***it is your responsibility*** to communicate with the teacher.

In order to be successful in this class you must participate at every opportunity that is possible. Classroom activities will not only help you practice concepts we are learning but will also give you important life skills that will help in other classes as well. To the left are some expectations I have for you in order to be successful.

Grades Determination

Quarter Grades will be made up of two categories: formative assessment and summative assessment. Each will be worth 40% and 60%, respectively. Final grades are calculated by quarter grades. Each quarter in the semester is worth 40% and the final is worth 20% of the semester grade. Grading scales is as follows:

**Grading Scale: A- 100%-90% B-89%-80% C- 79%-70%
D- 69%-60% F- 59% and below**

****Grades will be available online in Infinite Campus** and will be updated as new grades become available. You will have a password that will enable you and your parents to access your current progress through Infinite Campus.

Extra Credit: Extra credit is not available for this class. It is the belief of Arizona College Prep that all work done for this class should receive regular credit and is more than sufficient to assess the understanding of the material presented in the course. Be sure that you are putting in your best effort ALL on the first try!

Rounding Grades: Semester grades that are border line (.5-.9) will be rounded to the next letter grade at teacher discretion. I usually round grades provided the student has turned in all work and has made appropriate effort in the classroom. In the event of a 59.5-.9% and 69.5-.9%, the grade will not be rounded.

Contact Info

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Check us out on social media!



Grading/Homework Policy

Homework: Homework will be given on a frequent basis and is expected to be completed on time. I consider the work to be late if it is not turned in when I call for it in class, ***even if it is turned in the same day.*** Work is considered on time if it is ready the moment it is called for. Also, for it to be considered on time any work must be complete the moment you walk through the door. Make-up work due to illness is not considered late within the allotted time frame.

Late work : Late work is not permitted for full credit. Late work (papers, projects, longer assignments- **NOT homework assignments**) may be turned in one-day late for a 15% reduction of credit. Late work beyond one day will be accepted at teacher discretion.

Some student work and all assessments will remain in the instructor's classroom. Parents and students are welcome to make an appointment with the instructor to view any work.

Zero Policy: Missing assignments will be a zero in the grade book until they are turned in or made up.

Absences and Tardies

Attendance: It is essential that you come to class each day and that you are on time. When you are absent, it is your job to find out what you missed, including copying notes or class work, and complete it. For missed work please first check the blog on Mr. Treadway's website. Then when you return to class double check with a reliable classmate for what was completed in class. See Mr. Treadway if you need any papers from class.

Make-up work is given one class period for each day a student is gone from class. If you miss the day of a test or quiz, you will take it upon your return, before or after school (by appointment). If you are leaving early, you must pick up your work prior to your absence.

Absent Students:

It is the student's responsibility to turn in missing assignments to the teacher; the teacher should not need to ask the student for missing assignments

Missed tests/quizzes need to be scheduled with each individual teacher upon return to school; there should be a time frame for when they set the appointment for the make-up test/quiz with the teacher

Homework may be requested at any time, but we encourage parents to wait until the student has been out for three days prior to requesting homework. If a homework request is made prior to the three days out, teachers are allowed 24 hours to deliver the work to the office. Failure to pick up requested work may result in a loss of this privilege in the future.

If work is requested during an absence, it is **due to the teacher the day the student returns to school**. If work is requested after an absence, for each day missed, the student has an equal number of days to make up the work.

Tardies are not permitted.

I follow the ACP policy which is, the first three times a student is late to first hour class without a pass will result in the student staying after school the following day to help in my classroom. Upon the fourth and subsequent tardy, the student will receive a referral. Students late to periods 2-6 will receive a lunch detention for each occurrence.

