

CHANDLER UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

CLASSIFICATION: FOOD & NUTRITION
TITLE: FOOD & NUTRITION PRODUCTION WORKER II
CALENDAR: [FOOD & NUTRITION PRODUCTION WORKER II](#)
SALARY: [GRADE 5](#)

Job Goal:

Assist in the preparation, serving and clean up of food in a volume food service operation, using safe food practices as required by HACCP regulations.

Minimum Qualifications:

- Post offer physical and drug screening test is required for this position
- Current Food Handler's Certificate or acquire within one month of hire date
- Experience in food preparation desired
- Ability to operate institutional equipment
- Ability to stand and walk constantly, frequently bending the head and neck while walking in and out of coolers and freezers
- Ability to push and pull food carts weighing up to 400lbs. in and out of coolers freezers
- Employee must frequently use cognitive abilities to read order sheets enter data into tracking logs and computer
- AZ drivers license preferred
- Must be able to read Basic English instructions (5th. Grade level)
- Must be able to work alone on tasks but interact / coordinate with various team members

Core Job Functions:

- Must display / demonstrate thorough knowledge of HACCP food safety guidelines
- Assists in the preparation and set up of food
- Assist supervisor or manager
- Operate standard kitchen equipment including dishwashers, mixers, fryers, slicers and ovens
- Assist in food preparation and clean up
- Must have ability to follow standard recipes, and assist in the preparation of a wide variety of hot and cold dishes for schools
- May assist supervisor / manager in verifying / monitoring HACCP procedures
- Performs related duties as required
- Performs all duties in a safe and prudent manner as directed
- Must display ability to select, weigh and measure ingredients accurately
- May be responsible for one or more specific areas of production including rotation and inventory reports
- Must display ability to be responsible for accurate loading and shipping times for transport to school sites
Including proper paperwork

Core Values/Professional Qualities:

- Function effectively as a team member

- Direct constructive criticism toward improving the district
- Be flexible and adaptable to change
- Exercise positive problem solving behavior and conflict resolution skills
- Establish and maintaining courteous, cooperative working relationships with students, staff and parents
- Positively accept direction
- Respond to all internal and external customers, as it relates to position, in a prompt, efficient, friendly and patient manner
- Adhere to the dress code appropriate to the site and job
- Follow policies, guidelines, procedures and directives
- Work with a large cross section of people in a professional and non-judgmental manner
- Share sensitive student and staff information on a need to know basis
- Be a positive role model for students
- Be responsible, reliable and punctual

Physical Requirements – Heavy Work

- Positions in this classification typically require: stooping, kneeling, crouching, standing, walking, sitting, finger or manual dexterity, repetitive finger motion, speaking, hearing, seeing (with correction), focusing ability, or other factors applicable for the job.
- Employee must be able to stand and walk constantly on various floor surfaces while performing various duties, including but not limited to using push/pull force of up to 50 pounds for various machines.
- Employee must stand constantly and walk frequently lifting items of various sizes, up to 30 pounds. Items over 50 pounds require a second staff member to lift.
- Employee may rarely be required to climb ladders to perform various cleaning or maintenance tasks.
- Employees may be subject to travel, fumes, odors, chemicals, bloodborne pathogens, workspace restrictions, and loud noises.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.