

CHANDLER UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

CLASSIFICATION: TRANSPORTATION SUPPORT
TITLE: VEHICLE MAINTENANCE TECHNICIAN III
CALENDAR: [VEHICLE MAINTENANCE TECHNICIAN III](#)
SALARY: [GRADE 18](#)

Effective July 1, 2006, a post-offer physical and drug screening test is required for this position.

Job Goal:

Maintain all District vehicles in a state of operating excellence to provide safe, efficient transportation services for the Chandler Unified School District.

Minimum Qualifications:

- High school diploma or equivalent
- Four years diesel technician/schooling experience involving moderate repair and maintenance preferred
- Ability to learn the use of diesel testing equipment, technical manuals, and computer diagnostics
- Automotive experience preferred
- Becoming proficient in the repair of hydraulic and air brake systems
- Experience in a shop setting with the ability to become proficient in Federal, State, District, and Department policies and procedures concerning large and small school buses and support fleet vehicles
- Must possess own mechanic's tools
- Satisfactory criminal background check
- Good communication and good human relations skills
- Successful driving record for the past five years
- Arizona commercial driver's license with Department of Public Safety School Bus Driver Certification that includes the DPS physical performance test (must obtain within first 6 months of position).
- Ability to make qualified decisions concerning vehicle repairs
- Good computational skills
- Ability to operate standard business equipment , including computer and utilize transportation software
- Ability to learn and adhering to all policies, regulations and procedures
- Vision and hearing adequate to exercise job responsibilities in a safe manner

Core Job Functions:

- Diagnose all minor and major repairs on buses and all support vehicles in the CUSD fleet and perform repairs
- Operate machinery related to the inspection, repair, and overhaul of vehicles/heavy duty equipment (i.e., steam cleaners, forklifts, and computerized electronic test equipment).
- Inspects and diagnoses malfunctions in vehicles
- Repair a variety of automotive equipment, including heavy buses, heavy trucks, and alternative fuel powered equipment.
- Overhauls and maintains a variety of heavy-duty gasoline, diesel, and alternative fuel automotive equipment, including trucks from one-half ton to ten ton capacity, school buses with gross vehicle weight of from 7,000 to 40,000 pounds.
- Diagnoses and repairs air conditioning and transports refrigeration systems.
- Repairs or replaces front end and suspension and suspension components
- Overhauls or replaces computer control transmissions, differentials, carburetors, turbo chargers, gasoline and diesel engines, alternators, distributors, starters, pumps, air conditioning components, etc.

- Diagnoses, troubleshoots, and repairs systems; electrical, computer controlled and passive restraint, (i.e., air bags, etc.).
- Tunes engines for maximum operational efficiency.
- Performs State vehicle emission tests as required or needed.
- Estimates time and material and records supplies and parts used.
- Conducts road test of repaired vehicles.
- Operates tow trucks and performs road service/repair calls as required or needed.
- Diagnoses and repairs hydraulic systems.
- Replaces windows and performs minor body repairs.
- Performs minor welding and fabrication of parts as necessary.
- Clean and maintain all tools and testing equipment
- Be flexible and performing other duties relating to general job function as assigned by the Fleet Supervisor
- Perform all duties in a safe and prudent manner as directed
- Follow district policies as outlined
- All other duties as assigned

Core Values/Professional Qualities:

- Respond to all internal and external customers, as it relates to position, in a prompt, efficient, friendly and patient manner
- Function effectively as a team member
- Be responsible, reliable and punctual
- Be flexible and adaptable to change
- Positively accepting direction
- Establish and maintaining courteous, cooperative working relationships with students, staff and parents
- Direct constructive criticism toward improving the district
- Exercise positive problem solving behavior and conflict resolution skills
- Adhere to the dress code appropriate to the site and job
- Share sensitive student and staff information on a need to know basis
- Be a positive role model for students
- Work with a large cross section of people in a professional and non-judgmental manner

Physical Requirements – Heavy Work

- Positions in this classification typically require: stooping, kneeling, crouching, standing, walking, sitting, finger or manual dexterity, repetitive finger motion, speaking, hearing, seeing (with correction), focusing ability, or other factors applicable for the job.
- Employee must be able to stand and walk constantly on various floor surfaces while performing various duties, including but not limited to using push/pull force of up to 50 pounds for various machines.
- Employee must stand constantly and walk frequently lifting items of various sizes, up to 30 pounds. Items over 50 pounds require a second staff member to lift.
- Employee may rarely be required to climb ladders to perform various cleaning or maintenance tasks.
- Employees may be subject to travel, fumes, odors, chemicals, bloodborne pathogens, workspace restrictions, and loud noises.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.